

Realtor/Builder/Owner Information

In order for the homebuyer to receive City of Moore CDBG DR Down Payment Assistance through NHSOKLA, the realtor has the following responsibilities:

- ❑ **Homebuyers must submit a completed Down Payment Assistance Application, attend Homebuyer Education workshop, AND receive Conditional DPA approval from City of Moore and NHSOKLA before executing a purchase contract.**
- ❑
 - NHSOKLA's Homebuyer Education workshop or NHSOKLA's online Homebuyer Education course through eHomeAmerica are the only accepted educational workshops.
- ❑ Executed purchase contract and Loan Estimate must be provided to NHSOKLA at least 45 days prior to closing. The 45 day time frame will begin with whichever documents are provided to NHSOKLA last.
- ❑ Sales price cannot exceed
\$138,000 existing \$180,000 new construction
- ❑ Eligible Properties MUST
 - Be located in the tornado impacted areas designated by the City of Moore
 - Be residential single family detached homes constructed after June 30, 2013 that:
 - Meet all applicable zoning requirements;
 - Meet the City of Moore Building Code;
 - All units must meet or exceed Ordinance: 768(14) 3/17/14 Dwelling code 5-204 C
 - Have a shelter or safe room that meets or exceeds the FEMA standard established at FEMA P-320 and FEMA P-321;
 - Be vacant (no rentals) 90 days prior or owner occupied prior to executing purchase contract.
 - **New construction must have been issued Certificate of Occupancy PRIOR to executing purchase contract.**
- ❑ **Purchase contract must contain the following verbiage:**
 - *Purchase is contingent on result of the environmental review which will be performed by the City of Moore.*
 - *Purchase is subject to a City codes inspection.*
- ❑ Realtor Transaction fees are not allowed to be paid by the buyer.